

# **Houston County Commissioners Meeting**

Warner Robins, Georgia | November 19, 2024 | 5:00 P.M.

Call to Order

Pledge of Allegiance – Commissioner Robinson

Invocation – Rev. Dr. Andre C. Loyd, Jr.  
*Senior Pastor, Warner Robins CME Church*

Approval of Minutes from November 5, 2024

Old Business

**1. Bid Approval (Asphalt Pothole Patcher Truck) – Commissioner Gottwals**

New Business

**1. Resolution (ACCG-IRMA PTSD Insurance Program) – Commissioner Gottwals**

**2. Memorandum of Understanding (Extension Program) – Commissioner Robinson**

**3. Health Department Fees – Commissioner Robinson**

**4. Bid Approval (ARPA Funded Resurfacing) – Commissioner Talton**

**5. Annexation (City of Warner Robins) – Commissioner Talton**

**6. Annexation (City of Warner Robins)- Commissioner Byrd**

**7. Approval of Bills – Commissioner Byrd**

Public Comments

Commissioner Comments

Motion for Adjournment

# 1. Bid Approval (Pothole Patcher Truck) – Commissioner Gottwals

This request, tabled at the November 5<sup>th</sup> meeting, is for the approval of a bid for one new pothole patcher truck for the Roads & Bridges Department. After further consideration, the proposed bid offers the most suitable truck for the county's requirements.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the bid on one new International 2025 truck equipped with one Pro-Patch Asphalt Pothole Patcher from H.D. Industries Inc., of Jacksonville, Texas, for \$233,104.22 with an estimated delivery of 5 months. The 2018 SPLOST will fund this purchase.**



# Houston County Commissioners

## *Purchasing Department*

### Director of Purchasing

Vanessa Zimmerman

### Office

200 Carl Vinson Parkway  
Warner Robins, GA 31088

478-236-1700

## MEMORANDUM

**TO:** Houston County Commissioners

**FROM:** Vanessa Zimmerman

**CC:** Robbie Dunbar

**SUBJECT:** Tabled Asphalt Pothole Patcher Truck Bid

**DATE:** November 6, 2024

At the November 5, 2024, BOC meeting, the above bid was tabled for further consideration of the required specifications due to a representative from a non-winning vendor challenging the bid from the recommended vendor. It was confirmed that the vendor recommended was in compliance with all required specifications (crew cab) and provides the best equipped truck for Roads & Bridges' needs. Both the Director of Administration and Operations concur. It is asked that you reconsider the bid presented. Thank you.

# 1. Resolution (ACCG-IRMA PTSD Insurance Program) – Commissioner Gottwals

House Bill 451 was passed by the State Legislature, mandating that a PTSD policy be available for all first responders. This request seeks to enroll in the ACCG-IRMA PTSD insurance program, which has annual premiums of approximately \$55,000. Personnel Director Ken Carter has reviewed the policy and other coverage options and believes this to be the best policy to ensure compliance with HB 451.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**becoming a participant in the ACCG-IRMA PTSD insurance program. Also, to authorize signing any necessary documents and making any essential budget adjustments by staff.**



---

---

## Houston County Personnel Department

Houston County Board of Commissioners  
200 Carl Vinson Parkway  
Warner Robins, GA 31088  
478/542-2005 (Office) 478/542-2118 (Fax)

---

---

To: County Commissioners  
From: Kenneth Carter, Director of Personnel  
Date: November 6, 2024  
Re: Resolution to obtain Coverage

---

House Bill 451 was passed by the state legislature requiring Counties, Cities, and other entities to provide a PTSD policy to all first responders. ACCG-IRMA has reviewed HB 451 and developed a policy package that complies with this new law. This coverage is very similar to the Fire Fighters Cancer policy that the county purchases from ACCG-IRMA. The PTSD coverage is estimated to cost about \$55,000 annually in premiums. I have reviewed other options for coverage and currently believe that this is the best policy to meet compliance with HB 451.

To participate in the ACCG-IRMA PTSD insurance program, the attached resolution must be approved indicating agreement and identifying the preferred contact. It is requested that approval is given to obtain this coverage and allow proper authorization.

## **2. Memorandum of Understanding (Extension Program) – Commissioner Robinson**

This request is to approve a Memorandum of Understanding to house and support an FVSU Agriculture and Natural Resources Agent in the Houston County Extension Office.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the signing of a Memorandum of Understanding (MOU) between the Board of Regents of the University System of Georgia, representing UGA Extension, and Fort Valley State University (FVSU) Extension, along with the County, for the purpose of collaborating on the operation of extension education programs.**

### **3. Health Department Fees – Commissioner Robinson**

This request from the Environmental Health Department is for the approval of the new onsite sewage system and well-program fees.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**an increase in the onsite sewage system and well-program fees effective December 19, 2024.**

MEMORANDUM

TO: Houston County Commissioners

FROM: Christine Buffington  
Environmental Health County Manager, Houston County Health Department

RE: Approval of the Environmental Health Fees for the Well and Onsite System Programs

DATE: November 12, 2024

---

The Houston County Environmental Health Department requests the approval of the new onsite sewage system and well program fees at the Board of Commissioners meeting on November 19, 2024. These fees, if approved, will become effective on December 19, 2024.

The list of fees is enclosed.



## **4. Bid Approval (ARPA Funded Resurfacing) – Commissioner Talton**

This request is to approve a bid on the 2024 ARPA Funded Resurfacing project. This project involves resurfacing Giles Road, Woodard Road, Whitfield Road, a section of Dunbar Road, and a section of Pitts Road.

**Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to**

**approve**

**disapprove**

**table**

**authorize**

**the bid award on the 2024 ARPA Funded Resurfacing project to low bidder Reames and Son Construction Company, Inc. of Valdosta, Georgia, for \$1,378,698.90.**



# Houston County Public Works

## MEMORANDUM

### Office

2018 Kings Chapel Road  
Perry, Georgia 31069  
478-987-4280  
FAX 478-988-8007

Brian Jones, PE  
Director of Operations

Terry Dietsch  
Director of Utilities

Nancy Lancaster  
Office Manager

Michael Phillips  
Facilities Superintendent

Christopher Stoner  
Fire Chief/ EMA Director

Ronnie Heald, PLS  
County Engineer

Travis McLendon  
Roads Superintendent

**Date:** November 7, 2024

**To:** Houston County Board of Commissioners

**From:** Ronnie Heald, County Engineer

*RJH BJ*

**Re:** Bid No. 25-07 Recommendation for 2024 ARPA Funded Resurfacing

Please consider this request to accept the bid for the above referenced project. The project will consist of resurfacing Giles Road, Woodard Road, Whitfield Road, a section of Dunbar Road, and a section of Pitts Roads. Bids were received on Thursday, November 7, 2024. Listed below is a summary of the results:

| Bidder                       | Bid Amount            |
|------------------------------|-----------------------|
| <b>Reames and Son Const.</b> | <b>\$1,378,698.90</b> |
| C.W. Matthews                | \$1,474,038.43        |
| Reeves Construction          | \$1,525,055.00        |

The funding mechanism for this project will be through ARPA.

Engineering recommends awarding the contract to **Reames and Sons Const.** as the lowest bidder.

## **5. Annexation (City of Warner Robins) – Commissioner Talton**

This request from the City of Warner Robins is to annex a property containing 309.4 acres on Moody Road.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

concur

non-concur

table

**with the annexation of the property on Moody Road containing 309.4 acres, also known as Tax Parcel 001040 129000. The County will permit access via Moody Road. The current zoning is County R-1 & R-AG; the proposed zoning is City R-2.**

## 6. Annexation (City of Warner Robins)- Commissioner Byrd

This request from the City of Warner Robins is to annex the property at 227 Wilson Road, Bonaire, Georgia.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

concur

non-concur

table

**with the annexation of the property at 227 Wilson Road containing 145.5 acres, also known as Tax Parcel 001030 015000. The County will permit access via Old Perry Road contingent upon the realignment of Wilson Road with Rustic Live Oak Trail. The current zoning is County R-AG; the proposed zoning is City R-2.**

## 7. Approval of Bills – Commissioner Byrd

Summary of bills by fund:

|                                        |                        |
|----------------------------------------|------------------------|
| General Fund (100)                     | \$9,070,099.53         |
| Drug Abuse Treatment & Education (212) | \$35,744.61            |
| Opioid Fund (213)                      | \$2,151.86             |
| Emergency 911 Telephone Fund (215)     | \$793,134.06           |
| American Rescue Plan Act               | \$535,066.70           |
| Fire District Fund (270)               | \$514,068.64           |
| 2006 SPLOST Fund (320)                 | \$ 3,407.90            |
| 2012 SPLOST Fund (320)                 | \$8,814.79             |
| 2018 SPLOST Fund (320)                 | \$124,360.34           |
| Water Fund (505)                       | \$478,490.71           |
| Solid Waste Fund (540)                 | \$489,348.37           |
| <b>Total</b>                           | <b>\$12,054,687.51</b> |

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

the payment of the bills totaling \$12,054,687.51.